

**Minute of Meeting of Duncanrig Secondary School Parent Council  
held at the School on Monday, 5 December, 2016 at 7.00 p.m.**

**Present:** Mrs G Adam, Mr D Callaghan, Mrs A Campbell, Mr C Collins, Mrs E Dyer, Mrs A Findlay, Mr B Forbes (Chairman), Mrs R George, Mrs M Jackson, Mrs J Jenkins, Mrs S Kane, Mrs Fiona Kelly, Mr A Macquire , Mrs Y Madden, Mr S Nally, Mr J Reid.

**Apologies:** Mrs J McCool, Mrs V Martin, Mrs A Newton, Mr C Wylie.

**Also Attending:** Mr G Wynne (Head Teacher)  
Mr G Randall (Depute HT)  
Cllr J Anderson  
Miss D Matimbira (School Captain)  
Mr J Macquire (School Captain)  
Mrs S Wilson (Clerk)

## **THE MINUTES**

The Minute of the meeting held on 14 November, 2016 was approved.

## **MATTERS ARISING**

To be taken under reports

## **TREASURER'S REPORT - Mr C Wylie**

No report was available in the absence of the Treasurer. The HT was pleased to report on the increasing popularity of the clothes bank. Since our last meeting it had raised £99.00

## **CORRESPONDENCE**

**Parent Member Resignation:** The Chairman informed the meeting that another of our longstanding parent members, Mrs Danise Perrie, had tendered her resignation from the Duncanrig Parent Council. Her interest and contribution to the work of the Parent Council had been greatly appreciated

## **HEAD TEACHER'S UP-DATE - Mr G Wynne**

**Staff Matters:** The HT confirmed that he had filled six staff vacancies in Chemistry, Drama, Modern Studies, PE and learning support in Social Studies since our last meeting. He was delighted with the quality of the candidates interviewed and looked forward to welcoming them to the School in the New Year. It was noted that AHT Mr J Forrester would be retiring at the end of the year.

**Pupil Matters:** The HT was in the process of shortlisting the applications for 2017 **Luwero trip**. This would be announced on Friday afternoon. The **S6 Quiz Night** had been a great success. The participation of two S6 pupils at the recent Inset Development Day had been well received by staff. There were plans to take the flash cards – a study aid – forward. Scotland Week and the Fundraising **Pink, Blue and Tartan Day** were a great success and the S1 and S2 pupils were enjoying Christmas Ceilidh social dancing.

**Parent Matters:** The HT remained keen to encourage parents to take part in the Employability Group. To date five Parent Council members had expressed an interest in assisting with this. Anyone interested in participating should contact the HT as soon as possible.

**Operational Matters:** Christmas Concert tickets for HT invited guests were now available and could be picked up at this meeting. The **S4 Prelims** were due to begin at the end of the week and run until 16 December. Parent members shared their experiences of using the **electronic booking system** for Parents Evening appointments.

**Forthcoming Events:** S5/6 Parents Evening 12 December  
Christmas Concert 19 December  
S1 Report w/b 19 December

### **A.O.C.B.**

**Retirement of DHT:** Since it was the last meeting for Mr G Randall who would be retiring at the end of the term, a small presentation was made to George for all his work at the School over the past twenty years from members of the Parent Council. The Chairman paid tribute to all his work as a member of the former School Board, and the Parent Council as well as the massive contribution he had made to the School as an AHT, DHT and Acting HT over the course of his time at Duncanrig. He was wished a long and happy retirement.

**Dates of Future Meetings:** Monday, 16 January, 2017  
Monday, 27 February, 2017 all at 7.00 p.m. in the School Library.

Signed as approved by: B Forbes (Chairperson) date 16.1.2017